



8 December 2016

Dear Valued ISS Customer

Further to our previous correspondence we are pleased to announce the forthcoming integration of Industrial & Scientific Supplies (ISS) operations into Camlab Ltd.

Since August this year we have been sharing our staff, knowledge, training and preparing for the integration of the two businesses. With effect from 3rd January 2017 ISS and Camlab will combine to trade under the Camlab Ltd name and operate fully from our existing Cambridge warehouse in Over, enabling us to increase stock levels and provide complete supply from one central location. There will be no change in your point of contact within the business however a wider team will be in place to support your needs.

ISS will close as normal for the Christmas shutdown on 23 December and the transfer will happen during the Christmas period to ensure there is minimal impact on the service you will receive. Business will reopen on the 3rd January 2017 at Camlab however deliveries on that day may be reduced with a full delivery service to be resumed on 4th January 2017. If you have any urgent requirements on the 3rd January, please contact us so that we can ensure your needs are met.

We would ask that your systems are updated with effect from 3rd January to reflect the below new address and contact details.

Camlab Limited
Unit 24 Norman Way Industrial Estate
Over
Cambridge
CB24 5WE

Tel: 01954 233145
Fax: 01954 233101
Email: sales@camlab.co.uk or
sales@industrialscientific.co.uk

Any new orders placed in 2017 should be sent to Camlab Ltd at the above details and will be fulfilled under your existing terms and conditions. We would also request that all payments from this point be made to **Camlab Ltd, Barclays Bank, Sort Code: 20-17-35, Account Number: 50237698.**

We believe this change will enable us to serve you even more effectively with a wider product range and improved availability of products from our larger warehouse.

If you have any questions about this matter please contact us at any time.

Yours faithfully

Ben Sunderland
Managing Director, Camlab Limited



Integration FAQ's

Do I have to phone a different number or use a different website?

No there are no changes to existing numbers at this time.

You can still contact ISS on 01223 891953 or the new Camlab number 01954 233145

You will still be able to view products on www.industrialscientific.co.uk.

You can contact Camlab on 01954 233 110 or purchase ISS products online at www.camlab.co.uk

Can I still buy the same products?

Yes - in fact you will now have even more choice as we will be able to cross-source products easily.

Should I continue to send my purchase orders to ISS?

You can continue to fax, email or post your orders to ISS as normal up until the 3rd January 2017 after which time we would ask that you send your orders to

Camlab Ltd (ISS)
Unit 24 Norman Way Industrial Estate
Over
Cambridge
CB24 5WE

Fax: 01954233101

Email: sales@industrialscientific.co.uk or sales@camlab.co.uk

Where should I make payments for existing and future invoices?

From 3rd January 2017 all payments to Camlab Ltd (ISS) should be made to the following bank.

Bank:- Barclays Bank Plc	Sort Code : 20 17 35
Barclays Business Centre	Account No: 50237698
Chesterton Branch	Swift : BARCGB22
28 Chesterton Road	IBAN: GB46 BARC 2017 3550 2376 98
Cambridge Acc.	Name: Camlab Limited
CB4 3AZ	E-mail for Remittance : finance@camlab.co.uk

Has my sales rep or office contact changed?

There are no changes at this time. Please contact the people you are used to dealing with. We will also have extra people available to provide phone and technical support.

Will my deliveries be affected?

Current delivery schedules and charges will remain unaffected at this time. We will continue to use the ISS van delivery service which will be enhanced with Camlab's carrier arrangements where needed.

Have the VAT or company registration numbers changed?

Yes, Camlab's details will appear on ISS paperwork from 3rd Jan 2017.

VAT Reg No: 213 306 317

Reg No: 00484244

Will paperwork look the same?

Paperwork will change from the 3rd January 2017 showing both the ISS and Camlab logos.



Camlab Ltd
Norman Way Industrial Estate, Over,
Cambridge, CB24 5WE, United Kingdom
Tel: +44(0)1954 233100

VAT Number: GB 213 3063 17
Registered in England: 484244

ISS Ltd
VAT Number: GB 214 3490 89
Registration Number: 04484861